

Musashi University

2010-11 East Asian Studies Program Application

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Musashi University and the Musashi International Studies Center (MISC) reserve the right to review and change information contained within this document. Students and their home institutions shall receive written notification of any changes within the 2010-11 EAS Application.

12/21/2009

Application Requirement List

FOR STUDENTS

The following materials are to be submitted to the relevant individual or office (International Office, Study Abroad Advisor, etc.) at your university. Do not send materials directly to Musashi University.

Submit by FEBRUARY 1, 2010

A) Housing Application

Submit the following by MARCH 1, 2010

- B) Exchange Student Admission Form 2010-11 (used for student visa information)
- C) Study Plan
 - Module preferences
 - STATEMENT OF PURPOSE
- D) Photocopy of passport
- E) Ten (10) photographs (4.5cm x 3.5cm within the past 3 months)
- F) Certificate of student status
- G) Official academic transcript from your university
- H) Letter of recommendation by academic advisor
- I) Proof of medical clearance (by a practicing physician) to participate in a study abroad program
- J) Statement of Financial Guarantee
- K) The most recent bank statement **showing a balance of at least ¥100,000 per month for the duration of the student's stay in Japan.** The bank statement must be an original issued by the bank. Photocopies will not be accepted by Japanese Immigration Authorities.

Form Checklist

FOR STUDENTS

Use this form to keep track of the items to be submitted for the East Asian Studies program at Musashi University.

Submit by FEBRUARY 1, 2010

Housing Application

Submit by MARCH 1, 2010

Exchange Student Admission Form 2010-11 (used for student visa information)

Study Plan (indicating module preferences and statement of purpose)

Photocopy of passport

Ten (10) photographs (4.5cm x 3.5cm within the past 3 months)

Certificate of student status within home institution

Official academic transcript from your university

Letter of recommendation by academic advisor

Proof of medical clearance (by practicing physician) to participate in a study abroad program

Statement of Financial Guarantee

The most recent bank statement **showing a balance of at least ¥100,000 per month for the duration of the student's stay in Japan.** The bank statement must be an original issued by the bank.

Photocopies will not be accepted by Japanese Immigration Authorities.

Housing Application

Submit to your institution by FEBRUARY 1, 2010



HOUSING CONDITIONS

1. Students will be placed in a dormitory assigned by Musashi University.
2. Dorm assignments are random.
3. Students are not able to request placement in a specific dormitory.
4. Students who arrange their own accommodations will receive no assistance from Musashi University.

Answer the following

I have read and understand the housing conditions used by Musashi University. YES NO

I have read and understand the information on each dormitory found on the sheet entitled
"MUSASHI HOUSING OPTIONS: 2010-2011." YES NO

I agree to be placed in a dormitory designated by Musashi University. YES NO

I will find my own accommodations while studying at Musashi University. YES NO

IMPORTANT NOTE: STUDENTS ARE USUALLY PLACED IN ASAKA PLAZA AND RIKKO KAIKAN. HOWEVER, IT MAY BECOME NECESSARY TO USE TODA AND OIZUMI GAKUEN BASED ON PROGRAM ENROLLMENT.

Name _____

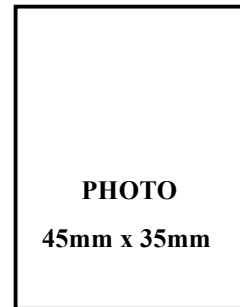
Signature _____ Date _____

NOTE: Your signature acknowledges that you have read, understand and accept the conditions detailed above.

Exchange Student Admission Form 2010-11

Information provided in this form will be used to fill out the student's visa application

PLEASE PRINT LEGIBLY. THANK YOU.



I. APPLICANT

Name in Full _____

Male Female

Date of Birth 19 ____ / ____ / ____
Year Month Date

Place of Birth _____ Nationality _____

Permanent Address _____

Current Address (if different from permanent) _____

Telephone _____ Email _____

Passport: Number _____ Issued On _____

Expiration _____ Issued By _____

Place to apply for visa _____

Past stay(s) in Japan Yes _____ time(s) No

My most recent entry to Japan was from _____ to _____
(Year, Month, Day) (Year, Month, Day)

Criminal record (in Japan or overseas) Yes (Provide specific details: _____)
 No

Intended period of study at Musashi University 09/01/2010 to ____ / ____ /20 ____

UNIVERSITY/COLLEGE CURRENTLY ATTENDING

Name of institution _____

Faculty _____ Department _____

Present Academic Status Freshman (1st Year) Sophomore (2nd Year) Junior (3rd Year) Senior (4th Year)
 Graduate school Other: _____

Total number of years in school (From elementary to present) _____

JAPANESE LANGUAGE PROFICIENCY TEST

Proficiency Test _____ / _____ / _____
Testing Date Place Level

Period of study _____ year(s) _____ month(s)

INTENDED PROGRAM OF STUDY AT MUSASHI UNIVERSITY: East Asian Studies Program

II. MARTIAL STATUS

Single Married If married, name of spouse _____ Age _____
Spouse's occupation _____ Home town/city _____
Residing in Japan with applicant Yes No

III. PERSON TO CONTACT IN AN EMERGENCY

Name _____ Relationship to applicant _____
Address _____
Telephone/Fax _____ Email _____

IV. FAMILY IN JAPAN (In the space below, please provide the precise relationship with applicant, name, age, date of birth, nationality, occupation, status of residence, period of stay in Japan, and residing with applicant or not).

V. METHOD OF SUPPORT TO MEET EXPENSES WHILE IN JAPAN

Method of support Self Guarantor in Japan Scholarship Remittance from outside Japan
(check all that apply) Other (PROVIDE DETAILS) _____

TOTAL AMOUNT OF ABOVE SOURCES IN YEN(¥) _____ (MONTHLY AVERAGE)

SUPPORTER

Name _____

Occupation _____

Annual income (MUST PROVIDE for IMMIGRATION PURPOSES ONLY. YOU CANNOT GET A STUDENT VISA TO JAPAN WITHOUT THIS INFORMATION. IT IS ABSOLUTELY NECESSARY.) _____ (Please calculate in Japanese yen)

Company/business name _____

Home Address _____

Home TEL/FAX _____ Work TEL/FAX _____

Relationship with applicant (in case remittances are received from outside Japan or you have a guarantor)

- Father Mother Husband Wife Grandfather Grandmother
- Foster Father Foster Mother Educational Institute Friend/Acquaintance
- Educational Institute Friend/Acquaintance Relative of friend/acquaintance
- Business connection/Personnel of local enterprise Others _____

SCHOLARSHIP

- Foreign government Japanese government Local Self-Governing body (Domestic)
- Public service corporation (domestic) Others

Provide details of the scholarship including name, total value, and length of scholarship term

Signature of applicant _____ Date _____

Study Plan

Name _____ Institution _____

PRELIMINARY COURSE REGISTRATION

Place an "X" in the box to the left of the name of the course that you tentatively WOULD LIKE TO ENROLL IN. Enrollment in Japanese course is contingent on result of exam and interview upon arrival.

Fall 2010 Courses:

	COURSE	INSTRUCTOR	DAY(S)	TIME
	Beginning Japanese	Seki	MONDAY WEDNESDAY FRIDAY	9:00-10:30 10:40-12:10 9:00-10:30
	Intermediate Japanese	Seki	MONDAY WEDNESDAY FRIDAY	10:40-12:10 9:00-10:30 10:40-12:10
	Advanced Japanese	Sudo	MON & WED	13:00-14:30
	Japanese History Since 1850	Masshardt	MON & WED	13:00-14:30
	East Asian Business	Nakaoka	TUESDAY	9:00-12:10
	International Political Economy	Yokokawa	TUE & THUR	13:00-14:30
	International Political History of East Asia	Deans, Kingston, and Linley	TUE & THUR	14:30-16:10

[TENTATIVE] Spring 2011 Courses (official schedule to be released later in 2010)

	COURSE	INSTRUCTOR	DAY	TIME
	Beginning Japanese	Seki	MONDAY WEDNESDAY FRIDAY	9:00-10:30 10:40-12:10 9:00-10:30
	Intermediate Japanese	Seki	MONDAY WEDNESDAY FRIDAY	10:40-12:10 9:00-10:30 10:40-12:10
	Advanced Japanese	Sudo	MONDAY WEDNESDAY	10:40-12:10 13:00-14:30
	East Asian Culture: Japan-Sino Relations	Ando	MONDAY THURSDAY	14:30-16:10 10:40-14:30
	East Asian Economies	Togo	TUESDAY WEDNESDAY	10:40-12:10 13:00-14:30
	East Asian Society: Identities	Manning	TUE & THUR	13:00-14:30
	Japanese Diplomacy	Asakai Masshardt	WEDNESDAY TUESDAY	14:40-16:10 16:20-17:50

STATEMENT of PURPOSE (maximum 500 words)

On a separate sheet of paper, please provide a typed essay stating your intended purpose and reasons for studying at Musashi University.

Statement of Financial Guarantee

To The Japanese Minister of Justice:

I have assumed responsibilities as financial guarantor for the individual named below

 X In the event he/she should enter Japan

Name of Applicant _____ Male Female (circle one)

Nationality of Applicant _____

Date of Applicant's Birth ____ / ____ / ____
(Month/Day/Year)

I hereby pledge to act as this individual's financial guarantor for the reasons stated below.

1. Reason(s) for assuming responsibility (Please describe concretely your reasons for assuming financial responsibility as well as your relationship with the applicant)

2. Details of Guarantee

I hereby pledge to be responsible for the following expenses of the above-named person during his/her stay in Japan. I further agree to submit documents verifying my role as guarantor (copies of bank transfer receipts, the applicant's bank passbook, etc.).

Expenses to be Guaranteed

1. Tuition and Fees ¥_____ per (month/half-year/year) circle one

2. Living expenses ¥_____ per month

3. Please provide an **original monthly statement** from your financial institution showing a balance of at least \$1000 per month for the duration of the student's stay in Japan. Please send the most recent statement. **PHOTOCOPIES OF THE BANK STATEMENT WILL NOT BE ACCEPTED BY THE JAPANESE IMMIGRATION AUTHORITIES.**

4. Method of sending funds (Please clearly describe how you intend to send the above funds to the applicant)

Name (printed) _____

Relation to applicant _____

Signature

Date

Address

Telephone number _____

Dorm name and location	Distance from university	Monthly rent	Rental conditions	Meal plan	Monthly commute cost	Additional costs
Asaka Plaza Asaka, Saitama	75-minute commute (walking and train)	51,000	September-July for a total of 10 1/2 months. Fees are calculated on an academic term basis. Month-to-month recalculation of fees is not possible. A prorated fee service is also not possible. Musashi University will not reduce fees based on a student's decision to leave the dorm for any period of time while meal service is being provided (i.e. during the semester break from February-March).	Yes. 12 meals per week (set menu-primarily Japanese style food). Breakfast and dinner Monday through Saturday. Unable to provide special meals (vegetarian, specific diet restrictions, religious restrictions, etc.).	¥6,000 train pass	Electricity: Individual room use Washers and dryers available for a fee.
Rikko Kaikan Tokyo, Nerima-ku	15-minute walk	47,000	September-August for a total of 11 months. Students must live in Rikko Kaikan for a minimum of 6 months. A student may move out after that, but must give one month's notice to vacate. Students who move out must find their own accommodations.	No. Students responsible for their own meals. Shared kitchen.	None	Electricity: Individual room use Showers: 100 yen for 7-minute use Washers and dryers available for a fee.
Toda Dormitory (males only) Toda City, Saitama	One-hour commute (walking and train)	51,000	Month-to-month. One month's notification prior to moving out.	Same type of service as Asaka Plaza.	¥5,000 train pass	Washers and dryers available for a fee.
Oizumi Gakuen (females only) Tokyo, Nerima-ku	One-hour commute (walking and train)	51,000	Month-to-month. One month's notification prior to moving out.	Same type of service as Asaka Plaza	¥3,000 train pass	Washers and dryers available for a fee.

MUSASHI HOUSING OPTIONS: 2010-2011

Note: Students are usually placed in Asaka Plaza and Rikko Kaikan. Placement in Toda and Oizumi Gakuen may be necessary based on program enrollment